

**URGENT**  
**TIME BOUND**

To

1. All the Divisional Commissioners in the State,
2. All the Commissioners of Municipal Corporations in the State.
3. All the Deputy Commissioners in the State.
4. All the Executive Officers of Municipal Corporations and Municipal Councils.
5. All the Secretaries of Municipal Committees.

Memo no. DULB/CTP/A2/2015/6142-6245  
Dated: 18.11.2015

**Subject: Survey of unauthorized colonies.**

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Please refer to this office memo no. DULB/TP/A3/2014/2768-2870 dated 10.07.2015, D.O. no. CTP/ATP-III/5188-5191 dated 08/14.10.2015, of Principal Secretary to Govt. Haryana, Urban Local Bodies Department and the video conference held on 04.11.2015 on the matter cited as subject above.

1. The requisite survey reports of unauthorized colonies, as asked for vide memo referred above, have not been received so far. The Govt. has viewed the delay in submission of survey reports seriously and I have been directed to request you to send the action taken report with regard to the action taken for conducting survey of unauthorized colonies as per the following format:

Name of the Municipality	No. of identified unauthorized colonies/areas for survey	Date of Hiring of survey agency	Name of survey agency	No. of colonies/areas surveyed so far	Timeline for completion of survey and submission of proposal

As informed during the video conferencing, the list of survey agencies as available in the directorate has already been uploaded on the website of the department for reference.

2. I have been directed to request you to send the action taken report on the above format within one week positively through mail. The email ID of dealing ATP, Sh. Musolani is [atpulbmusolani@gmail.com](mailto:atpulbmusolani@gmail.com).

-Sd-  
Assistant Town Planner,  
for Director, Urban Local Bodies,  
Haryana, Panchkula.