

State Urban Development Authority, Haryana, Panchkula.

Evaluation of RFP (Tender No. 2024_HRY_402814_1) of M/s Radha Krishan Co-op L/C Society Ltd, Mohali Punjab for Selection of Manpower providing agency to provide qualified/staff manpower under NULLM.

M/s Radha Krishan Co-op L/C Society Ltd, Mohali Punjab

Sr No	Preliminary requirement	Compliance (s)		Documents attached	Amt. (In Rs.)	Bid Page No.	Remarks	Complied/ Non-Complied
		UTR No.	Date					
1	Tender Fee & its supporting documents	4792371157346	25.10.2024	Yes, Receipt of tender fee & e-tendering fee attached.	21,180/-	10		Complied
2	Earnest Money Deposit	Udyam registration certificate attached				5-6		Complied
3	Relaxation, if any under MSME	The bidder agency has attached the UDYAM registration Envelope-A.		Regn. no. is UDYAM-HR-11-0004005.		5-6		Complied
4	Whether bid is in Consortium or Joint Venture (Yes/No)	No						Complied
5	Power of Attorney or authorizing the signatory in the name of execution of Bid	Name: Shri Jarnail Singh Designation: President		Power of Attorney provided in original also		4		Complied

Pre-Qualification Criteria (Criteria and required supporting Documents) :-

S N	CRITERIA	SUPPORTING DOCUMENTS	Agency's Documents	Bid Page No.	Remarks	Complied/ Non-Complied								
1	The bidder Agency should be a proprietorship/ partnership firm or a company of repute duly registered under the relevant Act and should have been in existence for last five years as on 31.03.2023.	<ul style="list-style-type: none"> Copies of certificates of incorporation/registration and registration as professional manpower service provider agency as per Annexure 7.2.2 (In case of Proprietorship, bidder is expected to submit their PAN details and any other relevant documents in support). Copy of certificate of commencement of business /work order of earliest work issued to the company / Firm. 	Cooperation Societies <ul style="list-style-type: none"> As per Annex 7.2.2. Registration no. 1088 dated 27.11.2008 (bd pg 76-77) The earliest work order for providing manpower is issued by BPS, GMC for Women, Khanpur Kalan, Sonapat w.e.f. 2014-2015 (292) or NIT, Kurukshetra 2013-2014 (298). Copy of letter of Award has been provided (292 & 298). 	Annx 7.2.2-22 Cert.-76-77, 292	As per Annx. 7.2.2	Complied								
2	The bidder Agency must have valid PAN, GST, EPF and ESI Numbers (as on last date of	<ul style="list-style-type: none"> Self-attested copies of registration number(s) as per 	Copies of registration number(s) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Sr</th> <th>Document</th> <th>No.</th> <th>Page No.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PAN</td> <td>AABAT7501K</td> <td>84</td> </tr> </tbody> </table>	Sr	Document	No.	Page No.	1	PAN	AABAT7501K	84	Annx. 7.2.2-22 & 83-	As per Annx. 7.2.2-22 &	Complied
Sr	Document	No.	Page No.											
1	PAN	AABAT7501K	84											

[Handwritten Signatures and Dates]

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			2	3	4	5			
	submission)	Annexure 7.2.2	2 GST	03AABAT7501K1ZLN	83	89	83-89		
			3 EPF	HRKLN/36622/36622	85-88				
			4 ESI	24000495060001001 (HRV)	89				
3	Bidder must not be under a declaration of ineligibility/banned/blacklisted by any State or Central Govt/ any other Government institution in India for any reason as on last date of submission of the Bid or convicted of economic offence in India for any reason as on last date of bid submission.	The bidder agency must submit the declaration on Affidavit as per Annexure 7.1.3.	The bidder agency has submitted declaration regarding its non-ineligibility/banned/blacklisted by any state or central govt./any other govt. institution/local govt. in India for any reason as on last date of submission of the bid or convicted of economic offence in India for any reason. As per annexure 7.1.3.				As per Annex. 7.1.3-19	Details have been provided as per annx. 7.1.3	Complied
4	Bidder must have an average annual turnover of Rs. 4.50 Crore in last 3 financial years (FY. 2020-21, 2021-22 and 2022-23) as per format prescribed in Annexure. NOTE: For the purpose of this criterion, standalone turnover of only the bidding entity will be considered. Turnover of any parent, subsidiary, associated or other related entity will not be considered.	Average annual Turnover of last three financial years 2020-21, 2021-22 and 2022-23) certified by Chartered Accountant along with audited financial statements for the last three financial years (2020-21, 2021-22 and 2022-23) as per Annexure 7.2.4.	S 1	Details Provided The turnover of the agency is Rs. 63.45 cr. which is duly verified by CA issued under UDIN no. 230911788GWBUB7307 (Bid Page no. 97) and as per the PQ criteria 4, the average annual turnover of the bidder agency should be Rs. 4.50 cr.	Remarks The bidder has not submitted the details of annual turnover in the prescribed format as per the annexure 7.2.4.	97 & 105-113 Annx. 7.2.4-97. The bidder agency has not provided the details as per annxure 7.2.4.	The average annual turnover of bidder agency is Rs. 63.45 cr. which is duly verified by CA and as per the PQ criteria 4, the average annual turnover of the bidder agency should be Rs. 4.50 cr. Therefore, the bidder agency fulfilled the PQ criteria. The bidder agency has not only provided the details of average turnover in annx. 7.2.4, then if the relaxation may be granted to the bidder agency, then the bidder is eligible for technical evaluation as by granting this relaxation it does not affect the eligible criteria.	Complied	
5	The bidder Agency should have registration with competent licensing authority under the provisions of Contract Labour (Regulation and Abolition) Act, 1970 and rules made there under/ amended from time to time.	Self-attested copies of registration certificate as per Annexure 7.2.2.	Labour License Regn. No. - PSA/REG/KKR/LI-KKTR-1/0059959 dated 16.04.2018. Application id is 78507 (bd pg-78). The agency has provided the copies of registration certificates of Punjab, Uttar Pradesh, Delhi & Haryana.				As per Annx. 7.2.2-22 & 78-82		Complied








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S N	CRITERIA	SUPPORTING DOCUMENTS	Agency's Documents							Bid Page No.	Remarks	Complied / Non-Complied																																															
			Sr	Name of dept.	status of project	Work Order & Exp. cert.	Project cost	bid pg no.	Docs not attached																																																		
6	The Agencies should have the following experience of completion of similar works in Central/State Government Departments, statutory entities, autonomous Institutions, Public Sector Undertakings (PSUs) of the Government of India or any State Government as given below: - At-least three similar projects of minimum Rs. 6 Cr. each completed/ phase completed in last 3 years (FY. 2020-21, 2021-22 and 2022-23). (For phase completed projects, billing of minimum Rs. 6 Cr. shall have been done) OR At-least two similar projects of minimum Rs. 7.50 Cr. each completed/ phase completed in last 3 years (FY. 2020-21, 2021-22 and 2022-23). (For phase completed projects, billing of minimum Rs. 7.50 Cr. shall have been done) OR At-least one similar projects of minimum Rs. 12 Cr. each completed/ phase completed in last 3 years (FY. 2020-21, 2021-22 and 2022-23). (For phase completed projects, billing of minimum Rs. 12 Cr. shall have been done)	Copy of work order/ Contract agreement + Completion Certificates from the client OR Copy of work order/Contract agreement + Phase Completion Certificate from client as per Annexure 7.2.5 + proof of billing for on-going projects duly certified by CA as per Annexure 7.2.5 (Only those experiences that qualifies shall be provided and also attach the copy of extensions for the running projects).	<p>Details of completed/on-going projects in last 3 F.Y.</p> <table border="1"> <tr> <td>1</td> <td>Municipal Corporation, Chandigarh - supply of tractor trolley</td> <td>2022 (on-going)</td> <td> <ul style="list-style-type: none"> work order dated 2022 performance certificate (131) Exp. certificate (134-135) </td> <td>164 cr</td> <td>189, 193, 196</td> <td>Proof of billing</td> <td>Annx. 7.2.5 - 30 & 92-178</td> <td>The project of Municipal corporation, Panchkula with project value of Rs. 19 cr or Housing Board, Haryana with project value of Rs. 30 cr can be considered.</td> <td>Complied</td> </tr> <tr> <td>2</td> <td>Horticulture, Haryana</td> <td>2021-22 (completed)</td> <td> <ul style="list-style-type: none"> Exp. certificate against the work order dated 2017 (147) agreement dated 05.07.2021 (209-213) Extension (220) </td> <td>-</td> <td>147, 209-213, 220</td> <td>Contract agreement dated 2017 completion certificate of the work order dated 2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>Municipal Council, Kalka</td> <td>2021</td> <td> <ul style="list-style-type: none"> Exp. certificate (141) Extension </td> <td>-</td> <td>141, 203, 215</td> <td>Contract agreement/ WO</td> <td></td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Municipal Corporation, Panchkula</td> <td>2019 - 2022 (completed)</td> <td> <ul style="list-style-type: none"> Experience performance certificate with project value (138-139, 143) work order dated 30.07.2021 for providing manpower tractor & trolley (204-205, 207) </td> <td>19 cr</td> <td>204-205, 207, 208, 202, 138 & 139, 140, 143</td> <td>Contract agreement/ WO</td> <td></td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>Kalpiana Chawla Govt Medical College, Karnal</td> <td>2020-22 (completed)</td> <td> <ul style="list-style-type: none"> phase completion certificate with project value 2016 (197) work order dated 2021 (198, 200, 201) </td> <td>33 cr</td> <td>137, 197-198, 200, 227</td> <td>Contract agreement/ WO for FY 2020-23</td> <td></td> <td></td> <td></td> </tr> </table>							1	Municipal Corporation, Chandigarh - supply of tractor trolley	2022 (on-going)	<ul style="list-style-type: none"> work order dated 2022 performance certificate (131) Exp. certificate (134-135) 	164 cr	189, 193, 196	Proof of billing	Annx. 7.2.5 - 30 & 92-178	The project of Municipal corporation, Panchkula with project value of Rs. 19 cr or Housing Board, Haryana with project value of Rs. 30 cr can be considered.	Complied	2	Horticulture, Haryana	2021-22 (completed)	<ul style="list-style-type: none"> Exp. certificate against the work order dated 2017 (147) agreement dated 05.07.2021 (209-213) Extension (220) 	-	147, 209-213, 220	Contract agreement dated 2017 completion certificate of the work order dated 2021				3	Municipal Council, Kalka	2021	<ul style="list-style-type: none"> Exp. certificate (141) Extension 	-	141, 203, 215	Contract agreement/ WO				4	Municipal Corporation, Panchkula	2019 - 2022 (completed)	<ul style="list-style-type: none"> Experience performance certificate with project value (138-139, 143) work order dated 30.07.2021 for providing manpower tractor & trolley (204-205, 207) 	19 cr	204-205, 207, 208, 202, 138 & 139, 140, 143	Contract agreement/ WO				5	Kalpiana Chawla Govt Medical College, Karnal	2020-22 (completed)	<ul style="list-style-type: none"> phase completion certificate with project value 2016 (197) work order dated 2021 (198, 200, 201) 	33 cr	137, 197-198, 200, 227	Contract agreement/ WO for FY 2020-23			
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7	Manpower providing agency should have a management team of minimum five professionals as under:	• Complete details and CVs of qualified manpower as per Annexure - 7.2.6 and 7.2.6.1. [Please attach the attested copy (by the agency) of degree of team of professionals]	Details of team of professionals				Annx. 7.2.6-8, copy of CVs & degrees attached at page no. 9-13	The bidder has provided the copy of mark sheet instead of degree of one team professional.	Complied	
			Sr	Position	Name	Edu. Qualification				CV at page no.
			1	Team Leader	Meena Saini	MBA-HR				9
			2	HR Manager	Vikram Kaushik	MBA				10
			3	Finance Manager	Nishant Verma	M.Com				11
4	MIS Manager	Rajni Sharma	M.Sc	12						
	Liaison Manager	Neera	MCA	13						
	HR Manager	M.B.A.								
	Finance Manager	M.com/MBA/CA/ICWA								
	MIS Manager	Post graduate in Computer Science or Computer Application.								
	Liaison Manager	Post Graduate in any Discipline								

CONCLUSION: The agency has complied with PQ criteria.

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Technical Qualification Criteria (Criteria and required supporting Documents) :-

Sr No	Evaluation Criteria	Evaluation Parameter	Marks	Supporting Documents	Experience	Documents attached	Marks	Remarks, if any
1	Average annual turnover of bidder Agency in last three financial years (FY. 2020-21, 2021-22 & 2022-23).	Less than Rs. 4.5 crore Rs 4.5-6 crores Rs 6-8 crores Rs 8-10 crores Rs 10-12 crores More than Rs 12 crores	Ineligible 5 marks 10 marks 15 marks 20 marks 30 marks	Certificate from Chartered Accountant on turnover for last three financial years (2020-21, 2021-22 & 2022-23). Audited financial statements for the last three financial years (2020-21, 2021-22 & 2022-23) as per Annexure 7.2.4.	The average annual turnover of the agency in last three financial years is more than Rs. 12 crores.	• Average annual turnover in F.Y. 2020-21, 2021-22 and 2022-2023 is Rs. 63.45 Cr., duly Certified by C.A issued under UDIN:- 230911788GWIBU7307CA certified copies with balance sheets attached at bid page no. 105-113. • As per Annex. 7.2.4 bid page no. 97.	30	
2	Experience of providing manpower services to central/ State Govt. Dept., statutory entities, autonomous institutions, public sector undertakings of the Central or a State Government.	Less than 3 years 3-5 years 5-7 years 7-10 years More than 10 years	Ineligible 5 marks 10 marks 15 marks 20 marks	Copy of Work Order/Contract agreement + Completion Certificates from the Client. OR Work Order/ Contract agreement + Phase Completion Certificate from Client/Work Order to include scope of work executed and value of work (as per Annexure 7.2.5).	The bidder agency provided manpower to Shri Krishna Ayurvedic college since 2013. Therefore, total experience in providing manpower is more than 10 years.	Sr Projects Khanpur Kalan, Sonapat 2014 • agreement & Experience certificate NIT, Kurukshetra (Govt.) 2014 • agreement certificate Shri Krishna Ayurvedic college 2013 • work order & Experience certificate	20	
3	Average Nos. of qualified (Graduate and Post Graduate in different discipline) professional manpower provided in last 3 financial years.	Less than 50 manpower 51-100 manpower 101-150 manpower More than 151 manpower	5 marks 10 marks 15 marks 20 marks	Copy of Work Order/Contract agreement + Completion Certificates from the Client. OR Work Order/Contract agreement + Phase Completion Certificate from Client (as per Annexure 7.2.5).	The bidder agency has provided 585 manpower to Khanpur Kalan, Sonapat which is more than 151 as per the requirement of this RFP.	Sr Projects 1 Khanpur Kalan, Sonapat 2014 • agreement & Experience certificate 2 NIT, Kurukshetra 2014 • agreement & Experience certificate	20	
4	Single highest valued work executed by the agency in last three years (2020-21, 2021-22 & 2022-23).	More than 4.5 Cr but upto 6 Cr. More Than 6 Cr but upto 7 Cr. More Than 7 Cr but upto 8 Cr. More Than 8 Cr but upto 9 Cr. More Than 9 Cr but upto 10 Cr. More than 10 Cr.	2 marks 5 marks 7 marks 10 marks 12 marks 15 marks	Copy of Work Order/Contract agreement + Completion Certificates from the Client. OR Work Order/ Contract agreement + Phase Completion Certificate from Client + proof of billing for on-going projects duly certified by CA (as per Annexure 7.2.5).	The bidder has provided the services in Housing Board, Haryana (completed) and the highest value of the project in last three years is Rs. 30 cr.	• performance certificate (143) & work order & extensions	20	143, 214, 221, 228-230



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5	Evaluation of Team Management Team for testing/screening personnel for providing panel of staff. (Please attach copy of degree of team professionals).	M.B.A. experience between 10 yrs Leader above 1003 yrs exp. M.B.A. experience between 5 yrs exp. Manager experience above 5 yrs exp.	Details of HR cell for selection of required manpower duly signed and attested by authorized signatory of the bidder as per Annexure 7.2.6 of 7.2.6.1.	<table border="1"> <thead> <tr> <th>Position</th> <th>Name</th> <th>Qualification</th> <th>Experience</th> <th>Marks</th> <th>bid pg no.</th> </tr> </thead> <tbody> <tr> <td>Team Leader</td> <td>Meena Saini</td> <td>MBA-HR</td> <td>12 years</td> <td>03</td> <td>9 & 14</td> </tr> <tr> <td>HR Manager</td> <td>Vikram Kaushik</td> <td>MBA</td> <td>above 7 years</td> <td>02</td> <td>10 & 15</td> </tr> <tr> <td>Finance Manager</td> <td>Nishant Verma</td> <td>M.Com</td> <td>above 5 years</td> <td>02</td> <td>11 & 16</td> </tr> <tr> <td>MIS Manager</td> <td>Rajni Sharma</td> <td>M.Sc</td> <td>above 5 years</td> <td>02</td> <td>12 & 17</td> </tr> <tr> <td>Liaison Manager</td> <td>Neera</td> <td>MCA</td> <td>above 5 years</td> <td>01</td> <td>13 & 18</td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td>10</td> <td></td> </tr> </tbody> </table> <p>• The copy of mark sheet of Team Leader i.e. Meena Saini has been provided not the degree of team professionals. • The CVs has not been provided by the bidder as per the annexure 7.2.6 & 7.2.6.1. • If minor relaxation may be granted to the bidder agency, then the bidder is eligible for technical evaluation as by granting these relaxations it does not affect the eligibility criteria.</p>	Position	Name	Qualification	Experience	Marks	bid pg no.	Team Leader	Meena Saini	MBA-HR	12 years	03	9 & 14	HR Manager	Vikram Kaushik	MBA	above 7 years	02	10 & 15	Finance Manager	Nishant Verma	M.Com	above 5 years	02	11 & 16	MIS Manager	Rajni Sharma	M.Sc	above 5 years	02	12 & 17	Liaison Manager	Neera	MCA	above 5 years	01	13 & 18	Total				10		10	• Annx. 7.2.6- 8 - 18.
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6	Availability of facilities for training and skill up-up with training including graduation institutions.	Agency's own infra for (Software, Finance and Management, etc.) with proper class room, lab and the up-up with facilities for manpower as required in this RFP.	Details of facilities/infrastructure created by the Agency for providing training and skill up-graduation of selected manpower, duly signed and attested by authorized signatory of the bidder as per Annexure 7.2.7.	The bidder has provided the details of its own infrastructure for providing training and skill development institutions as per Annx. 7.2.7 (bid pg no. 34).	05																																											
TOTAL		100 marks		TOTAL	100 marks																																											

Conclusion: The bidder agency has scored 100 marks.











