

From

Director,
Fire Service, Haryana,
Chandigarh.

To

1. All the commissioners of Municipal Corporations in the State.
2. All the Deputy Commissioners in the State.
3. All the Executive Officers/Secretaries of Municipal Councils/Committees in the State.
4. All the Asstt. Divisional Fire Officers/ Fire Station Officers in the State.

Memo No.DFS/FA-2014 8683-834

Dated:- 12-2-14

Subject: Delegation of powers regarding issuance of sanction for fire fighting schemes, issue of NOCs and renewal of NOCs for fire services.

In continuation of this office letter memo no. 2269-2425 dated 18-01-2010 and in supersession of this office memo no FA/2014/4773-4863 dated 23.01.2014 on the subject cited above.

1. The Government has notified the Haryana Fire Service Act, 2009 vide notification dated 24.03.2009,. As per section 15 of the Act, Director or any officer duly authorized by him is competent to approve the fire fighting schemes and issue of NOCs, Earlier, the Director, Urban Local Bodies/Fire Services delegated the powers regarding issuance of sanction of fire fighting schemes, issuance of NOCs and renewal of NOCs vide letter memo no. 2269-2425, dated 18.1.2010
2. Now, Government has revised the powers of approval of fire fighting schemes and issue of NOCs as following:-

Sr. no.	Type of Building	Power With ADFO/FSO.	Power with Commissioner of Municipal Corporations /Deputy Commissioner of Districts on the recommendation of ADFO/FSO.
Residential Buildings (A)			
1.	a) Lodging or Rooming Houses (A-1)	NA	NA
	b) One or two family private Dwellings (A-2)	NA	NA
	c) Dormitories (A-3) Apartment Houses (A-4)	---	15 meters and above but not exceeding 35 meters in height.
	d) Hotels (A-5)	Less than 15 meters in height having plot area upto 1 Acre (4046.9 square meters.)	Height less than 15 meters having plot area more than 1 Acre (4046.9 square meters) but less than 2 Acre (8093.8 square meters.)
2.	Educational Buildings (B)	Less than 15 meters in height having plot area upto 2 Acre (8093.8 square meters.)	Height less than 15 meters having plot area more than 2 Acre square meters but less than 4 Acre (16187.6 square meters.)
Institutional Buildings (C)			
3.	a) Hospital , Sanatoria and Nursing homes	Less than 15 meters in height with plot	Less than 15 meters in height with plot area

	(C-1)	area upto 1 Acre (4046.9 square meters.)	above 1 Acre (4046.9 square meters.) but less than 2 Acre (8093.8 square meters.)
	b) Custodial (C-2) and Penal and Plental (C-3)	Less than 10 meters in height with plot area upto 1 Acre (4046.9 square meters.)	Less than 10 meters in height with plot area more than 1 Acre (4046.9 square meters.) but less than 4 Acre (16187.6 square meters.) square meters.
Assembly Buildings (D)			
4.	a) Buildings (D-1 to D-5)	Less than 10 meters in height with plot area upto 1 Acre (4046.9 square meters.)	Less than 10 meters in height with plot area more than 1 Acre (4046.9 square meters.) but less than 2 Acre (8093.8 square meters.)
	b) Multiplex (D-6)	----	---
Mercantile Buildings (F)			
5.	F-1 & F-2	Less than 15 meters in height with plot area upto 1 Acre (4046.9 square meters.)	Less than 15 meters in height with plot area above 1 Acre (4046.9 square meters.) but less than 2 Acre (8093.8 square meters.)
Industrial Buildings (G)			
6.	a) Low Hazard (G-1)	Less than 15 meters in height but plot area upto 1 Acre (4046.9 square meters.)	Less than 15 meters in height with plot area above 1 Acre (4046.9 square meters.) but less than 2 Acre (8093.8 square meters.) square meters.
	b) Moderate Hazard (G-2)	Less than 15 meters in height but plot area upto 1 Acre (4046.9 square meters.)	Less than 15 meters in height with plot area above 1 Acre (4046.9 square meters.) but less than 2 Acre (8093.8 square meters.) square meters.
	c) High Hazard (G-3)	Less than 15 meters in height but plot area upto 1 Acre (4046.9 square meters.)	Less than 15 meters in height with plot area above 1 Acre (4046.9 square meters.) but less than 1 Acre (4046.9 square meters.)
7.	Storage Buildings (H)	Below 15 meters in height and plot area upto 1 Acre (4046.9 square meters.) square meters.	Below 15 meters in height with plot area above 1 Acre (4046.9 square meters.) square meters but less than 2 Acre (8093.8 square meters.) square meters.

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8.	Hazardous Buildings (J)	----	----
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Approval of Fire Fighting Scheme, New Fire NOC of the buildings having plot area and heights not covered in the table as mentioned above will be issued by the Director of Fire Services. As far as renewal of Fire NOC is concerned, the ADFO/FSO will renew the fire NOCs for the buildings whose power of approving Fire Fighting scheme rests with ADFO/FSO whereas in all other cases the power of renewal of NOCs will lie with Commissioner of Municipal Corporations /Deputy Commissioner of Districts on the recommendations of ADFO/FSOs.

Time schedule for the disposal of approval/NOC/Renewal will as follows:

Sr. No.	Level of Powers to accord the approvals	Time period for the disposal
1.	Power With ADFO/FSO	15 days
2.	Power with Commissioner of Municipal Corporations /Deputy Commissioner of Districts on the recommendation of ADFO/FSO	15 days after the receipt of file, whereas Committee comprising concerned ADFO and two other FSO of the area will scrutinize the case in fifteen days.
3.	Director of Fire services	15 days after the receipt of file, whereas ADFO/FSO will scrutinize the case in 15 days.

Note: ADFO/FSO means the Assistant Divisional Fire Officer and where such posts don't exist than senior most Fire Station Officer is the competent authority in place of ADFO.

[Signature]
 Director,
 Fire Service, Haryana,
 Chandigarh. *[Date]* 10/02