

To,

M/S YASHI CONSULTING SERVICES PVT. LTD.
501-510, 5th Floor, Kailash Tower,
Tonk Road, Lal Kothi Area, Jaipur,
Email ID: sanjyugupta.yashi@gmail.com
Contact No. 9462511561

Memo No.: IT/DULB/2018/ 10423
Dated: ५-१०-१८

Subject: Work Order for Conducting Property Tax Survey / License Survey including Issuance of Notice & Bills, with Technical handholding support in updating of property tax demand, collection, registers etc. for different Municipal Corporations / Councils / Committees of Gurugram Cluster for next 4 years after completion of survey work in Department of Urban Local Bodies, Haryana.

(Tentative Cost of the Project: Rs. 2133.79 Lacs (Including GST))

Your tender dated 31.05.2018 and negotiation dated 10.09.2018 on the subject cited above.

2. This office is pleased to inform that your tender after negotiation has been accepted by this office for Conducting Property Tax Survey / License Survey including Issuance of Notice & Bills, with Technical handholding support in updating of property tax demand, collection, registers etc. for different Municipal Corporations / Councils / Committees of Gurugram Cluster for next 4 years after completion of survey work in Department of Urban Local Bodies, Haryana to be reckoned from the date of issue of this letter as per the scope of work, terms & conditions as contained TOR and the corrigendum(s) issued and on the following rates:

Sr No	Phase	Rate UOM	Rate Per Property* (Amount In Rs.)	Rate Per Property* (In Words in Rs.)
1	Phase 1 (P1): Geo-enabled land and building asset property Survey, data management, assessment and data integration into the web system including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect as per scope of work	Per Asset	190/-	Rs. One Hundred Ninety Only
2	Phase 1 (P1): Integration of survey Data with Base map (on availability from the department during contract period)	Lumpsum	62,40,000/-	Rs. Sixty Two Lakh Fourty Thousand Only
3	Phase 2 (P2): O&M for Supplementary Properties - Year 1: Property Rate	Per Asset	190/-	Rs. One Hundred Ninety Only
4	Phase 2 (P2): O&M for Supplementary Properties - Year 2: Property Rate	Per Asset	195/-	Rs. One Hundred Ninety Five Only
5	Phase 2 (P2): O&M for Supplementary Properties - Year 3: Property Rate	Per Asset	200/-	Rs. Two Hundred Only
6	Phase 2 (P2): O&M for Supplementary Properties - Year 4: Property Rate	Per Asset	205/-	Rs. Two Hundred Five Only
7	Phase 2 (P2): O&M for Integration of survey Data of supplementary properties with Base map - Year 1	Per Asset	55/-	Rs. Fifty Five Only
8	Phase 2 (P2): O&M for Integration of survey Data of supplementary properties with Base map - Year 2	Per Asset	55/-	Rs. Fifty Five Only
9	Phase 2 (P2): O&M for Integration of survey Data of supplementary properties with Base map - Year 3	Per Asset	55/-	Rs. Fifty Five Only
10	Phase 2 (P2): O&M for integration of survey Data of supplementary properties with Base map - Year 4	Per Asset	55/-	Rs. Fifty Five Only
11	Phase 2 (P2): O&M including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect for all the properties inclusive of supplementary properties - Year 1	Per Asset	28/-	Rs. Twenty Eight Only

12.	Phase 2 (P2): O&M Including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect for all the properties inclusive of supplementary properties - Year 2	Per Asset	28/-	Rs. Twenty Eight Only
13.	Phase 2 (P2): O&M Including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect for all the properties inclusive of supplementary properties - Year 3	Per Asset	28/-	Rs. Twenty Eight Only
14.	Phase 2 (P2): O&M Including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect for all the properties inclusive of supplementary properties - Year 4	Per Asset	28/-	Rs. Twenty Eight Only

*All above figures are exclusive of Taxes (GST)

3. **Payment schedule: As per the followings:-**

S. No.	Deliverable	Payment
1.	Geo-enabled Land and building asset property Survey, data management, assessment and data integration into the web system including Issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect as per scope of work	
	a) Complete survey of 100% properties as per scope of work	40 %
	b) Complete validation of all the surveyed properties as per the scope of work	20 %
	c) Complete of issuance of ISI Register and distribution of notices, bills as per scope of work	40 %
2.	Integration of survey Data with Base map (on availability from the department during contract period)	
	a) Integration	75 %
	b) Validation of Integrated Data by the purchaser	25 %
3.	O&M for Supplementary Properties (Year-wise for 4 years)	Equal Quarterly payment year-wise
4.	O&M including issuance of Notice & Bills, with Technical handholding support in updation of property tax demand collection registers etc. complete in all respect for all the properties inclusive of supplementary properties (Year-wise for 4 years)	Equal Quarterly payment year-wise

4. **Penalty clause: - as per RFP and corrigendums issued.**

5. **Time period: - as per RFP and corrigendums issued.**

6. Keeping in view of above, it is requested to start the work immediately and submitted Bank Guarantee within 15 working days @ 10% of the tentative cost of the project as per RFP and Corrigendums issued and execute the agreement with this office accordingly.

Superintending Engineer-IT
for Director, Urban Local Bodies,
Haryana, Panchkula

Encl. No. 11/DULB/2018/ *10/02/2018*

Dated: *10-02-18*

A copy is forwarded to the following for information and necessary action:-

1. All the Deputy Commissioners of Gurugram Division.
2. All the Mayors of the Municipal Corporations in Gurugram Divisions.
3. All the Commissioners of the Municipal Corporations in Gurugram Divisions
4. All the Chairman/Presidents of the Municipal Council/Committee in Gurugram Divisions.
5. All the Executive Officers/Secretaries of the Municipal Council/Committee in Gurugram Divisions

Superintending Engineer-IT
for Director, Urban Local Bodies,
Haryana, Panchkula

CC:

1. PS/DULBM
2. PS/PSULB
3. PA/DULB
4. PS/DPSCIM
5. JDULB
6. Sh. Sundeep Moudgil and Sh. Alok Srivastva, Scientist E, NIC/hr
7. Superintendent (Estt.)
8. Mrs. Ritu, System Analyst
9. JY:LP