

**PUBLIC NOTICE FOR ENGAGEMENT OF TECHNICAL, LEGAL AND FINANCIAL EXPERTS ON CONTRACT BASIS**

Online applications are hereby invited from interested candidates for engagement of 55 each of Technical, Legal and Financial Experts in the municipalities or any other office of Urban Local Bodies Department in the State of Haryana on Contract Basis. The details of essential qualification, experience, remuneration etc. for such engagement are as under :-

Sr. No.	Name of the Post	Number of Posts	Eligibility Criteria and Exeperience	Remuneration per month (in Rs.)
(a)	(b)	(c)	(d)	(e)
1	Technical Expert	55	<p>Bachelor of Technology (B.Tech.)/ Bachelor of Engineering (B.E.) in Civil Engineering from Indian Institute of Technology (IIT) or National Institute of Technology (NIT) in India.</p> <p><b>Experience :-</b> 0 to 3 years in Government Organization or any large Private Organization of repute dealing with matters related to Civil works.</p>	Rs. 40,000/-
			<p>(i) Bachelor of Technology (B.Tech.)/Bachelor of Engineering (B.E.) in Civil Engineering from any recognized College/University in India.</p> <p>(ii) Preference in selection will be given to those candidates who have valid qualified GATE score.</p> <p><b>Experience :-</b> Above 3 years in Government Organization or any large Private Organization of repute dealing with matters related to Civil works.</p>	Rs. 50,000/-
2	Legal Expert	55	<p>Bachelor of Law (L.L.B.) from any National Law University in India.</p> <p><b>Experience :-</b> 0 to 3 years in Government Organization or any large Private Organization of repute dealing with matters related to Legal cases.</p>	Rs. 40,000/-
			<p>(i) L.L.B. from any recognized College/University in India.</p> <p>(ii) Preference in selection will be given to those candidates having experience of working in various court cases related to Local Bodies or Government Departments.</p>	Rs. 50,000/-

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(a)	(b)	(c)	(d)	(e)
			<b>Experience :-</b> Above 3 years in Government Organization or any large Private Organization of repute dealing with matters related to Legal cases.	
3	Financial Expert	55	Chartered Accountant. <b>Experience :-</b> 0 to 3 years in Government Organization or any large Private Organization of repute dealing with matters related to financial cases.	Rs. 40,000/-
			(i) MBA (Finance) from any recognized College/University in India or Chartered Accountant. (ii) Preference in selection will be given to MBA (Finance) candidates on the basis of ranking in National Institutional Ranking Framework (NIRF), Ministry of Education. (iii) However, preference in selection of Chartered Accountant candidate will be given on the basis of experience. <b>Experience :-</b> Above 3 years in Government Organization or any large Private Organization of repute dealing with matters related to finance.	Rs. 50,000/-

- Tenure of Engagement** :
- (i) The candidates who will be willing to work in any municipality or at any other office under the control of Urban Local Bodies Department in the State shall be engaged initially for a period of one year which may be further extended upto three years based on year to year satisfactory performance of the individual Expert.
  - (ii) The candidates will provide their choice for three places of posting.
  - (iii) Either party may terminate the engagement by giving a mandatory minimum of 30 days' notice to each.
  - (iv) The contractual services will be liable for termination at any time before the expiry of the contract period on account of poor performance or misconduct or as per requirement, by serving 30 days' written notice.
- Selection Procedure** :
- (i) The applications will be scrutinized at Directorate of Urban Local Bodies level by a Screening-cum-Selection

Committee and candidates will be shortlisted based on merits. The said Committee will also conduct an interview of the shortlisted candidates.

- (ii) The Department may conduct a written test of shortlisted candidates through reputed Government agency or Government controlled agency for selection of Experts.
- (iii) Preference will be given to the candidates having Doctor of Philosophy (PhD), Master's Degree or Toppers of Bachelor's Degree in the prescribed streams only.
- (iv) The recommendation of the said Committee shall be final and no further correspondence will be entertained in this regard.

The interested and eligible candidates shall have to submit their applications online only on the link <https://ulbharyana.gov.in/recruitment> upto **07<sup>th</sup> February, 2024**. *No physical application shall be entertained for such engagement.*

Further, all candidates are advised to visit the website of the Department <https://ulbharyana.gov.in/11035> regularly for updating themselves regarding date of test, result, date of interview and final selection of candidates.

Dated : 12<sup>th</sup> January, 2024

**( Y.S. Gupta )**  
Additional Director (H.Q.),  
*for* Director, Urban Local Bodies,  
Haryana, Panchkula.

## **DETAILS OF DOCUMENTS TO BE ENCLOSED**

1. Latest passport size colored photograph. Photograph must be a recent passport size colour photograph with light background and covering 80% of the candidate's face.
2. **Scanned copy of signature of the applicant as per specification given below :-**
  - a. The applicant has to sign on white paper with Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form.
  - b. The applicant must sign clearly so that the scanned image is clear and may be used for verification at the time of interview.
3. Self certified copy of the Detailed Marksheet Certificate/Degree qualification. However, the candidate having Marksheet/Degree qualification containing GPA/CGPA shall upload both sides of his Marksheet/Degree qualification.
4. Self certified copy of the valid qualified GATE score.
5. Self certified copy of the experience certificate.

## **IMPORTANT INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM**

1. Only online application submitted before the closing date will be accepted. Application form sent in any other form will not be entertained and deems to be rejected.
2. The application complete in all respects will be accepted and application submitted without photograph/signature will be summarily rejected.
3. It is the responsibility of the applicant to ensure that all the details are successfully submitted online before the closing date. Department will not be responsible for any of the unforeseen circumstances.
4. Applicants, in their own interest, should check their eligibility for specific post before applying.
5. If any candidate submits fake documents/certificates and the same is observed at any stage of their engagement, strict legal action as per Law will be initiated against such candidate which may include severing of their engagement.

## **SUBMISSION OF APPLICATION FORM**

1. Applicant has to first register by entering the required details before filling the Online Application form. After successful registration, applicant will SIGN IN with his/her credentials.
2. Applicant can then SIGN IN and start filling the application form.
3. On clicking the "Submit Application" button a Unique Application Number will be generated.