

To

Deputy Director (Advt.).
Directorate of Information, Public Relations & Languages, Haryana,
Chandigarh.


Memo No. DGULB/Estt./4E/2025/ 1 7 7 4 1
Dated: 27th August, 2025

Subject: Publication of Advertisement.

Please refer to the subject cited above.

2 Urban Local Bodies Department desires to carry out publication of advertisement for engagement of 12 Environment, Transport Planning and Graphic Designing Experts in the municipalities or any other office of Urban Local Bodies Department in the State of Haryana on contract basis. Abstract of the same is enclosed with the request to publish the said advertisement in National Newspapers i.e, one in English and one in Hindi, covering minimum space on Government rates.

Encl: As above.


(Deepak Kumar)
Superintendent (Estt.)
Directorate of Urban Local Bodies,
Haryana, Panchkula. A

CC:-

1. PA/DGULB.

Directorate of Urban Local bodies, Haryana, Panchkula

**PUBLICATION NOTICE FOR ENGAGEMENT OF ENVIRONMENT, TRANSPORT
PLANNING AND GRAPHIC DESIGNING ON CONTRACT BASIS**

Online applications are hereby invited from interested candidates for engagement of Environment, Transport Planning and Graphic Designing Experts in the municipalities or any other office of Urban Local Bodies Department in the State of Haryana on Contract Basis. The details of number of experts, essential qualification, experience, remuneration etc. for such engagements are as under: -

Sr. No.	Name of Post	Number of Experts required	Qualification	Remuneration (in ₹)
(a)	(b)	(c)	(d)	(e)
1	Environmental Expert	04 Municipal Corporation, Gurugram and Faridabad = 02 (02 x 01) H.Q. = 02	Post Graduate in Environment/Environmental Science / Ecology / Environment Planning / Environment Engineering / Civil Engineering from any Indian Institute of Technology (IIT) / National Institute of Technology (NIT) / Institute amongst the top 50 NIRF rankings in India. <i>Preference will be given to candidates who have experience in Environmental Impact Assessment (EIA), Pollution Control Boards, Smart Cities or Environmental Management Plans (EMPs)</i>	₹ 50,000/-
2	Transport Planning Coordinator/ Expert	04 Municipal Corporation, Gurugram and Faridabad = 02 (02 x 01) H.Q. = 02	Post Graduate in Transportation Planning / Transportation Engineering / Urban Transportation / Civil Engineering / Urban Planning / Architecture from School of Planning and Architecture (SPAs) / any Indian Institute of Technology (IIT) / National Institute of Technology (NIT) / Institute amongst the top 50 NIRF rankings in India. <i>Preference will be given to candidates who have experience in mobility planning, public transport designing, GIS tools or working with ULBs or Smart City projects.</i>	₹ 50,000/-
3	Graphic Designer	04 Municipal Corporation, Gurugram and Faridabad = 02	Bachelor's in Design / Graphic Design / Multimedia / Fine Arts from National Institute of Fashion Technology (NIFT) / National Institute of Design (NID) / Indian Institute of Technology (IIT) / National Institute of Technology (NIT) / Institute amongst the top 50 NIRF rankings in India.	₹ 45,000/-

Sr. No.	Name of Post	Number of Experts required	Qualification	Remuneration (in ₹)
(a)	(b)	(c)	(d)	(e)
		(02 x 01) H.Q. = 02	<i>Preference will be given to candidates who have experience in designing responsive portals or mobile-friendly websites for government / PSUs.</i>	
TOTAL		12		

The evaluation criteria contains educational qualification, experience and marks for the same which will be allotted as under: -

Sr. No.	Details	Maximum marks
A. Environmental Expert		
1	Percentage of marks obtained in relevant basic qualification as mentioned in the engagement information notice x 0.70	70 Marks
2	Master's degree in Environment/Environmental Science / Ecology / Environment Planning / Environment Engineering / Civil Engineering	10 Marks
3	Experience of at least one year with Environmental Impact Assessment (EIA), Pollution Control Boards, Smart Cities or Environmental Management Plans (EMPs) with Central Government / State Government / Regional Development Authorities / PSUs / Government Authorities / Government SPVs in India. <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
4	Experience in relevant field (2 marks for each year over and above the minimum required experience and maximum up to 10 marks) <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
TOTAL		100 Marks
B. Transport Planning Coordinator/Expert		
1	Percentage of marks obtained in relevant basic qualification as mentioned in the engagement information notice x 0.70	70 Marks
2	Master's degree in Transportation Planning/ Transportation Engineering/Urban Transportation/- Civil Engineering/Urban Planning/Architecture	10 Marks
3	Experience of at least one year with City Mobility Plan, GIS/traffic tools with Central Government / State Government/ Regional Development Authorities / PSUs / Government Authorities/ Government SPVs in India. <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
4	Experience in relevant field (2 marks for each year over and above the minimum required experience and maximum up to 10 marks) <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
TOTAL		100 Marks

Sr. No.	Details	Maximum marks
C. Graphic Designer		
1	Percentage of marks obtained in relevant basic qualification as mentioned in the engagement information notice x 0.70	70 Marks
2	Master's degree or diploma in UI/UX or related Certification	10 Marks
3	Experience of at least one year with Government/ULB/Smart City websites or citizen portals with Central Government / State Government / Regional Development Authorities/ PSUs / Government Authorities/ Government SPVs in India. <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
4	Experience in relevant field (2 marks for each year over and above the minimum required experience and maximum up to 10 marks) <i>No marks will be awarded, if the experience is less than one year.</i>	10 Marks
TOTAL		100 Marks

Tenure of Engagement: (1) The candidates shall be engaged initially for a period of one year which may be further extended upto three years based on yearly satisfactory performance of the individual expert.

(II) Either party may terminate the engagement by giving a mandatory minimum of 30 days notice to each.

(III) The contractual services will be liable for termination at any time before the expiry of the contract period on account of poor performance or misconduct or as per requirement, by serving 30 days' written notice.

Selection Procedure: (1) The applications will be scrutinized at Directorate of Urban Local Bodies level by a Committee and candidates will be shortlisted based on merits.

(II) The decision of the department will be final and no further correspondence will be entertained in this regard.

The interested and eligible candidates shall have to submit their applications online only on the link <https://ulbharyana.gov.in/recruitment> up to 30th September, 2025. No physical application shall be entertained for such engagement.

Further, all candidates are advised to visit the website of the Department <https://ulbharyana.gov.in/Home/RecruitmentDetails> regularly for updating themselves regarding shortlisting, result and final selection of candidates.

Dated: 27th August, 2025

-sd/-
(Y.S. Gupta)
Additional Director
Directorate of Urban Local Bodies
Haryana, Panchkula.

DETAILS OF DOCUMENTS TO BE ENCLOSED

1. Latest passport size colored photograph. Photograph must be a recent passport size colour photograph with light background and covering 80% of the candidate's face.
2. **Scanned copy of signature of the applicant as per specification given below: -**
 - a. The applicant has to sign on white paper with Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form
 - b. The applicants must sign clearly so that the scanned image is clear and may be used for verification at a later stage.
3. Self-certified copy of the Detailed Marksheet Certificate/Degree qualification. However, the candidate having Marksheet/Degree qualification containing GPA/COPA shall upload both sides of his Marksheet/Degree qualification.
4. Self-certified copy of the experience certificate(s).

IMPORTANT INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

1. Only online application submitted before the closing date will be accepted. Application form sent in any other form will not be entertained and deemed to be rejected.
2. The application complete in all respects will be accepted and application submitted without photograph/signature will be summarily rejected.
3. It is the responsibility of the applicant to ensure that all the details are successfully submitted online before the closing date. Department will not be responsible for any of the unforeseen circumstances.
4. Applicants, in their own interest, should check their eligibility for specific post before applying.
5. If any candidate submits fake documents/certificates and the same is observed at any stage of their engagement, strict legal action as per law will be initiated against such candidate which may include severing of their engagement.

SUBMISSION OF APPLICATION FORM

1. Applicant has to first register by entering the required details before filling the Online Application form. After successful registration, applicant will SIGN IN with his/her credentials.
2. Applicant can SIGN IN and start filling the application form.
3. On clicking the "Submit Application" button, a Unique Application Number will be generated.

URBAN LOCAL BODIES DEPARTMENT, HARYANA

There are 87 municipalities (11 Municipal Corporations, 24 Municipal Councils and 52 Municipal Committees) under the supervision of Urban Local Bodies Department in the State of Haryana. These municipalities are entrusted with the task of providing civic amenities to the urban population of the State.

Urban Local Bodies Department intends to engage Environment, Transport Planning and Graphic Designing Experts in the municipalities or other office of Urban Local Bodies Department across the State of Haryana, having requisite qualification & experience, on contract basis initially for a period of one year, further extendable to three years.

The detailed terms & conditions, number of experts, selection criteria, remuneration and prescribed application form etc. can be viewed on the website of the Department i.e. <https://ulbharyana.gov.in/Home/RecruitmentDetails>. The interested candidates can apply online only on the link <https://ulbharyana.gov.in/recruitment> well before 30th September, 2025.

No physical applications will be entertained for such engagement.

Dated: 27th August, 2025

-sd/-
(Y.S. Gupta)
Additional Director
Directorate of Urban Local Bodies,
Haryana, Panchkula.