

HARYANA GOVERNMENT
URBAN LOCAL BODIES DEPARTMENT
Order

In supersession to the earlier orders 09/09/2023-ACII dated 21 February 2023 the Government of Haryana is pleased to re-constitute the Finance and Contract Committee in all the Municipal Councils & Municipal Committees in State of Haryana for the Implementation of delegation of powers notified vide notification dated 25.07.2023 along with the following provisions.

- A. Composition of the Finance and Contract Committee in case of Municipal Council (District Headquarter):-
- i) President.
 - ii) Vice-President.
 - iii) Two member elected by the elected members of the House amongst themselves.
 - iv) Chief Executive Officer or Executive Officer/Secretary in case of the post of Chief Executive Officer is vacant.
 - v) Executive Engineer or Municipal Engineer in case of the post of Executive Engineer is vacant.
- B. Composition of the Finance and Contract Committee in case of Municipal Council (other than District Headquarter):-
- i) President.
 - ii) Vice-President.
 - iii) Two member elected by the elected members of the House amongst themselves.
 - iv) Executive Engineer or Municipal Engineer in case of the post of Executive Engineer is vacant.
 - v) Executive Officer or Secretary in case of the post of Executive Officer is vacant.
- C. Composition of the Finance and Contract Committee in case of Municipal Committee:-
- i) President.
 - ii) Vice-President.
 - iii) Two member elected by the elected members of the House amongst themselves.
 - iv) Secretary.
 - v) Municipal Engineer.
- D. The District Municipal Commissioner (DMC) shall also be a member of the Finance and Contract committee wherever applicable as per the notification of delegation of powers dated 25.07.2023.
- E. Quorum of the meeting for the said committee shall be more than one half of the total members of the Finance and Contract Committee i.e. four.
- F. The consent along with signatures of at least four members is required for the approval of any agenda/work by the committee.
- G. Further, wherever District Municipal Commissioner (DMC) is a member of F&CC as per the notification dated 25.07.2023 his/her consent/recommendation on any agenda/work of respective Municipality placed before F&CC is mandatory for its approval.

This order will come into immediate effect from the date of Issuance of this order.

Place:- Chandigarh

Date:- 20-01-2024

Vikas Gupta,
Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

Endst. No. 09/12/2024-UCJ

Dated:- 23-01-2024

A copy of above is forwarded to the following for information and necessary action:-

1. All the District Municipal Commissioners in the State of Haryana.
2. All the Presidents and Vice-Presidents of the Municipal Councils & Committees in the State of Haryana.
3. All the Executive Engineers, Municipal Engineers, Executive Officers & Secretaries of Municipal Councils & Committees in the State of Haryana.


Superintendent Committee-I, 23/1/2024
for Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

**GOVERNMENT OF HARYANA
URBAN LOCAL BODIES DEPARTMENT**

ORDER

Memo No. 4/30/2023-2CI

Dated : 10 July, 2024

1. In supersession of earlier order issued vide Endst. No. 4/30/2023-2CI dated 26th September, 2023, Government of Haryana is pleased to re-constitute the following Payment Approval Committees in all the Municipal Councils and Municipal Committees in the State for according sanction for release of payments in respect of municipal works :-

(a) For payment of municipal works upto Rs. 50.00 Lakhs

The Committee shall have the following members for approval of the payment in respect of municipal works upto Rs. 50.00 Lakhs :-

- (i) President of the Municipal Council or Municipal Committee, as the case may be;
- (ii) Vice President of the Municipal Council or Municipal Committee, as the case may be; and
- (iii) Executive Officer or Secretary of the Municipal Councils or Municipal Committees, as the case may be.

(b) For payment of municipal works of more than Rs. 50.00 Lakhs

The Committee shall have the following members for approval of the payment in respect of municipal works of more than Rs. 50.00 Lakhs :-

- (i) District Municipal Commissioner concerned;
- (ii) President of Municipal Council or Municipal Committee, as the case may be;
- (iii) Vice President of Municipal Council or Municipal Committee, as the case may be; and
- (iv) Executive Officer or Secretary of the Municipal Councils or Municipal Committees, as the case may be.

2. The President shall be the Chairperson of the Payment Approval Committee mentioned at 1(a) above. However, in case of Payment Approval Committee mentioned at 1(b) above, District Municipal Commissioner concerned shall be the Chairperson and President shall be the Vice Chairperson of the said Committee. In case the President is unable to attend any meeting of Payment Approval Committee then Vice President shall be the Chairperson of the Committee mentioned at 1(a) and Vice Chairperson of the Committee mentioned at 1(b).

3. The concerned Chairperson of the Payment Approval Committee shall decide the date, time and venue for the meeting of Payment Approval Committee.

4. Quorum of the meeting for the said Committee shall be one half of the total members of the Payment Approval Committee but shall not be less than two in any case.

5. Decision taken in the physical meeting shall be recorded as minutes and proceedings of the meetings shall also be maintained by the Executive Officer or Secretary, as the case may be.

6. The Payment Approval Committee shall hold atleast one meeting in ten days and a minimum of three (3) meetings in a month. Every bill raised shall be decided by the said Committee within 10 days.

7. The payment of municipal works shall only be released after its sanction by the Payment Approval Committee after considering the following points :-

- (a) E-tendering process shall be carried out by following due procedures.
- (b) The enhancement, if any, shall be properly approved by the competent authority.
- (c) The recommendations of the District Level Monitoring Committee constituted by the Government shall also be obtained before sanctioning the payment.
- (d) There shall be no splitting of works.
- (e) Any other conditions provided in Rules/Regulations/Instructions issued from time to time shall also be adhered to before sanctioning the payment.

Panchkula, Dated
The 09 July, 2024

Vikas Gupta, IAS
Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

Endst. No. 4/30/2023-2CI

Dated : 10 July, 2024

A copy of the above is forwarded to the Controller, Printing & Stationery Department, Haryana, Panchkula with the request that above notification may please be published in the Haryana Government Gazette (Extra Ordinary). He is requested to supply 25 printed copies of the said notification to this office for record.

(Amr) 10/7/2024
Superintendent Committee-I,
for Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

Endst. No. 4/30/2023-2CI

Dated : 10 July, 2024

A copy of the above is forwarded to all the Presidents and Vice Presidents of the municipalities in the State of Haryana for information and necessary action please.

(Amr) 10/7/2024
Superintendent Committee-I,
for Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

Endst. No. 4/30/2023-2CI

Dated : 10 July, 2024

A copy of the above is forwarded to the following for information and necessary action please:-

1. Director, Urban Local Bodies, Haryana, Panchkula.
2. All the District Municipal Commissioners in the State of Haryana.
3. All the Chief Executive Officers of Municipal Councils of District Headquarters in the State of Haryana.
4. All the Executive Officers & Secretaries of Municipal Councils & Municipal Committees in the State of Haryana with the direction to circulate these orders to all the members of the municipalities.

(Amr) 10/7/2024
Superintendent Committee-I,
for Commissioner & Secretary to Government, Haryana,
Urban Local Bodies Department.

CC:-

1. GM (IT), H.Q. to upload the same on Department's Website.s

To

1. All District Municipal Commissioners in the State of Haryana.
2. All Commissioners of Municipal Corporations in the State of Haryana.

Memo No. EE-IV/DULB/2024/ 2086

Dated: - 23/5/24.

Subject: - Regarding adopting the Notification dated 26 September,2023 for Sanitation related works.

On the above noted subject,

2. I have been directed by the competent authority to convey you to follow the Notification bearing memo no. 4/30/2023-2CI dated 26 September,2023 in all kind of Sanitation related works and process the bills of these works through PAC (Payment Approval Committee) constituted vide said notification.

DA: As above.

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**Executive Engineer-IV
For Director Urban Local Bodies
Haryana, Panchkula**

Endst. No.: EE-IV/DULB/2024/ 2007

Dated: - 27/5/24

A copy of above is forwarded to the O/o Worthy/Commissioner & Secretary-ULB w.r.t letter memo no. 04/11/2024-4 क-11 dated 23/04/2024 for information please.



Executive Engineer-IV,
for Director, Urban Local Bodies,
Haryana, Panchkula.

CC :-

1. PA/DULB
2. PA/JDULB