

MUNICIPAL CORPORATION, ROHTAK

Sub : Transfer of Title of Property in House tax Record.

May kindly peruse the PUC received from _____ vide diary No. _____ Date _____ in respect of above cited subject.

The applicant has submitted the following documents in support of transfer of title of property :

List of Documents	Submitted / N.A
1. Attested/certified copy photo copy of sale/conveyance deed	_____
2. Attested copy of gift deed and registered will	_____
3. Attested/certified copy of Court Decree	_____
4. Copy of Rough site graph.	_____
5. Affidavit with photo graph.	_____
6. Attested Copy of passport size photograph.	_____

Sh/Smt. /D/o/has requested in his / her application that out of total area _____ of House No. _____ Sector/Colony _____ Sq. yds. has been purchase by him/her as per sale deed or Court Decree which may be transferred/ entered in his/her name in the record of MCR for the purpose of payment of House Tax. There is No Dues of House tax upto _____.

It is reported that the original owner as per MCR record had sold House/Plot No. _____ ward No. _____ on Dated _____ vide Registry Deed No _____ to _____ S/o, W/o, D/o _____ Detail of sale of unit No. _____

1. Name of original owner _____

2. First purchaser Name :- _____
 S/o, W/o, D/o :- _____
 Address :- _____
 Registry No. :- _____
 Dated :- _____

3. Second Purchase Name :- _____
 S/o, W/o, D/o :- _____
 Address :- _____
 Registry No. :- _____
 Dated :- _____

4. Third Purchase Name :- _____
 S/o, W/o, D/o :- _____
 Address :- _____
 Registry No. :- _____
 Dated :- _____

the rough site Plan attached herewith and as per section 101 of the Haryana Municipal Corporation Act 1994, title of Property can be transferred to any person without any fee if a written request is made to the Commissioner within 90 days from the date of Execution of the instrument of transfer or after its registration is it is registered and in case of death within six months from the date of death of the deceased and thereafter title of property will be transferred along with fee permissible under the rule. There are no due of House Tax upto _____ against the above said property & Rs _____ is overdue of the said unit number.

From perusal of the record, it proposed out of total area _____ Sq. yds. of House _____ Sector/Colony _____ May be transferred in the name of _____ W/o, S/o, D/o _____ in the record of House Tax for further issue of bills in her/his name after charging penalty of Rs. _____ being late intimation & this Transfer of Title of Property will not confer any right of authorization of building if it has erected contravention of the existing building Byelaws or town planning regulation. Scheme as per provision made under section 93(2) of Haryana Municipal Corporation Act, 1994. Above facts mentioned in the noting are as per record of the Corporation and as per rules/guidelines/instructions issued from time to time Also allow the charge House Tax arrears and development charges if any.

Submitted for order Please

House Tax Cler/Inspector

T.S.



नगर निगम रोहतक

कार्यालय आदेश

नगर निगम द्वारा पुराने समय से रजिस्ट्री की दिनांक से 90 दिन के अन्दर-2 नाम तबदीली के लिए किसी प्रकार की फीस नहीं ली जाती है। इसके बाद नाम तबदीली के लिए प्रति रजिस्ट्री के अनुसार रिहायशी के लिए 500/- रुपये व कमर्शियल के लिए 1000/-रुपये फीस ली जाती है।


आयुक्त,

नगर निगम, रोहतक।

पृ0 क्रमांक *MCH/270/2020/152*

दिनांक *17/07/2020*

इसकी एक प्रति शाखा प्रभारी, कर शाखा, नगर निगम, रोहतक को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।


आयुक्त,

नगर निगम, रोहतक।