



**ORDER**

**Subject: Constitution of a Committee for empanelling listed professional for the Haryana Online Building Plans Approval System.**

**Memo No. DULB/TP/CTP/ATP-I/8118-8122**

**Date:03.12.2018**

1. A Committee is hereby constituted of following members:

S. No.	Official / Officers	Designation
1	Director, ULB	Chairman
2	Chief Town Planner, ULB	Member
3	Chief Engineer, ULB	Member
4	Superintendent Engineer, IT, ULB	Member Secretary
5	Deputy Director, Fire	Member

2. The Committee constituted shall verify all concerned documents pertaining to the eligibility of technical consultants/ professionals mentioned in the Haryana Building Code (HBC) and empanel the same on the Haryana Online Building Plan Approval System (HOBPAS).
3. The IT cell shall receive all the documents submitted by the applicant and verify it with the already uploaded documents in the HOBPAS. After matching these self attested documents submitted by the applicant shall be sent to the respective committee member along with their acknowledgment certificate (generated on HOBPAS), as schedule given below.
4. Each Committee member shall verify the documents of Technical consultant/ professional as per following, and submit recommendation to the Chairman for approval on file:

S. No.	Official / Officers	Documents of Technical consultant/ professional to be verified
1	Chief Town Planner, ULB	Architect
2	Chief Engineer, ULB	<ul style="list-style-type: none"> <li>• Engineers,</li> <li>• Structural Engineers</li> <li>• Proof Consultants</li> </ul>
3	Deputy Director, Fire	Fire Consultants

5. The approved application shall then be empanelled by the IT, Cell through the SE, IT as Administrator.

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Director,  
Urban Local Bodies Department,  
Panchkula, Haryana

Place: Panchkula

**Endst. No. : DULB/TP/CTP/ATP-I/8123-8211**

**Date:03.12.2018**

A copy of the above is forwarded to the following for information and necessary action:

- a. Principal Secretary to Government Haryana, Urban Local Bodies Department, Haryana, Chandigarh.

- b. Principal Secretary to Government Haryana, Town and Country Planning Department, Haryana Chandigarh.
- c. The Chief Town Planner, Urban Local Bodies Department.
- d. The Chief Engineer, Urban Local Bodies Department.
- e. The Superintendent Engineer, IT, Urban Local Bodies Department.
- f. The Deputy Director (Technical), Fire Department.
- g. All the Commissioners, Municipal Corporations in the State.
- h. All the Executive Officers/ Secretaries of Municipal Councils and Municipal Committees.



(Sunil Verma)

Assistant Town Planner,  
For Director, Urban Local Bodies,  
Haryana, Panchkula.