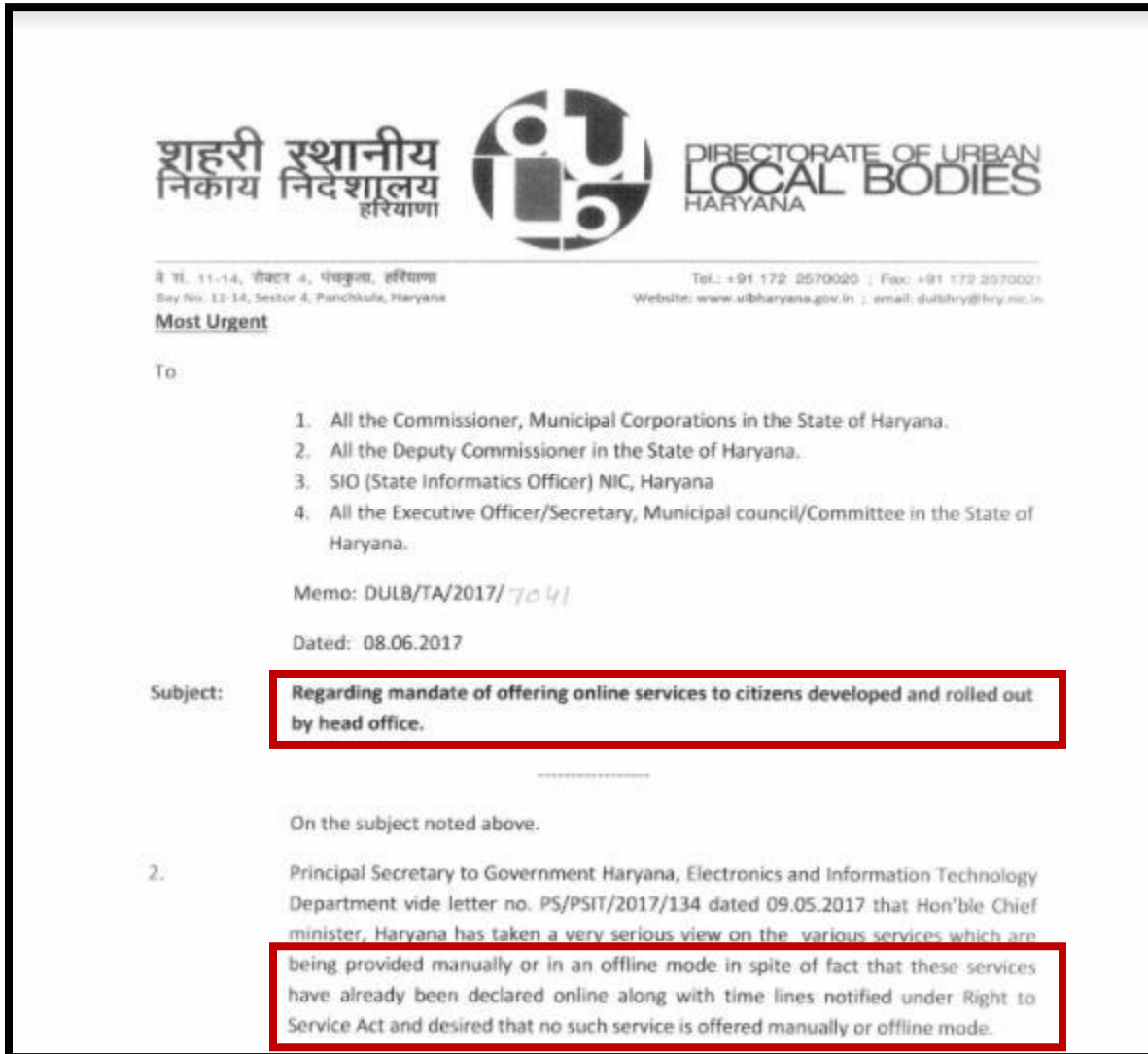


Step By step Procedure for application filling and internal processing of application by Department

The department has also issued **mandate for receiving online applications** for Approval of Fire NOC. Below is the screenshot for the same.



शहरी स्थानीय निकाय निदेशालय हरियाणा

DIRECTORATE OF URBAN LOCAL BODIES HARYANA

बे.सं. 11-14, सेक्टर 4, पंचकुला, हरियाणा
Bay No. 11-14, Sector 4, Panchkula, Haryana

Tel.: +91 172 2570020 ; Fax: +91 172 2570021
Website: www.ulbharyana.gov.in ; email: dulbtry@hry.nic.in

Most Urgent

To:

1. All the Commissioner, Municipal Corporations in the State of Haryana.
2. All the Deputy Commissioner in the State of Haryana.
3. SIO (State Informatics Officer) NIC, Haryana
4. All the Executive Officer/Secretary, Municipal council/Committee in the State of Haryana.

Memo: DULB/TA/2017/7041

Dated: 08.06.2017

Subject: **Regarding mandate of offering online services to citizens developed and rolled out by head office.**

On the subject noted above.

2. Principal Secretary to Government Haryana, Electronics and Information Technology Department vide letter no. PS/PSIT/2017/134 dated 09.05.2017 that Hon'ble Chief minister, Haryana has taken a very serious view on the various services which are being provided manually or in an offline mode in spite of fact that these services have already been declared online along with time lines notified under Right to Service Act and desired that no such service is offered manually or offline mode.

3.

I have been directed to inform you that Government took a decision that service as given below which were developed and rolled by the Head office shall only be used for offering services to the citizens and none of the service is offered in manual or offline mode:

- a) Birth & Death Registration and Certification (CRS DRGI Software)
- b) Marriage Registration and Certification
- c) Approval of Building plan
- d) Issuance of Occupation Certificate
- e) Approval of Fire Fighting Scheme
- f) Issuance of Fire NOC
- g) Business License in case of Municipal Corporations
- h) Water and sewer connections in case of Municipal Corporation Faridabad and Gurgaon

शहरी स्थानीय
निकाय निदेशालय
हरियाणा



DIRECTORATE OF URBAN
LOCAL BODIES
HARYANA

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Website: www.ulbharyana.gov.in ; email: du@hry.nic.in


6.

Keeping in view of above, you are requested to take necessary action immediately and ensure that all the above mentioned services are being offered to citizens through online mode only and none of the services is being offered manually or in offline mode.

Please find the Screenshots below:


Visit the department's website and click on "Approval for Fire NOC"

ulbharyana.gov.in



Online Services
(Procedures and Application Form)

About Us Organization functions Achievements

- Citizen Dashboard
- Ease of Doing Business
- Birth and Death Registration
- Application for Marriage Registration
- Application for Business Licences
- Building Plan Approval
- Issuance of Occupation Certificate
- Approval of Fire Fighting Scheme
- Approval of Fire NOC**
- Water and Sewer Connection Services
- Property tax and Fire tax
- Property tax Calculator
- Online status
- Urban Deeds Legacy Data
- Offline Receipt Of Property Tax
- Verification of Certificate
- Compensation of loss 

Over the past two decades, many countries in Asia have experienced rapid economic growth. This has led to a rapid rise in their urban population. The 74th Constitutional Amendment Act of India lays the foundation for a sustainable Urban Governance System in the Country. While the national governments pursue the goals of economic development, it is generally left for the local governments to manage the rapidly growing urban areas, and to provide the basic services to the residents. In India, Urban Local Bodies are the constitutionally provided administrative units, who provides basic infrastructure and services in urban areas i.e cities and towns. For urban areas, administration of basic civic amenities like water supply, drainage, public health and sanitation are also essential.

To have better co-ordination and control on the working of municipalities in the State, the Directorate of Urban Local Bodies Department, Haryana was established on 1st April, 1982. The Department was established to give impetus to the 74th Amendment of the Constitution and to lay a solid foundation for the Urban Development in the State of Haryana. Haryana is one of the most progressive States in India and its people are quite proactive in keeping themselves abreast of the changing global landscape. With rapid urbanization, growing needs of the citizens for efficient & effective service delivery, better civic amenities thereby providing better living standards, the activities of the department have multiplied manifolds. For efficient and effective service delivery, the Department is encouraging replacement of traditional delivery system of public services by new and improved system of governance that works better, costs less and is capable of serving the citizens' needs with ease.




2. The applicant shall then visit website/ web-portal of Director, Urban Local Bodies Department, Haryana. In the online services column, the applicant shall make option for "Fire NOC" heading.
3. On selecting "Click here to apply" a building plan form page will appear with blank fields to be filled.
 1. Type of application: Fresh or Renewal of No Objection Certificate from Fire Department.
 2. Type and Name of municipality.
 3. Applicant name, father/ husband name, residence address and mobile no.
 4. Details of building.


[Click Here to Apply](#)

Click Here to apply for the online application.

After Clicking the following online form will appear.



DIRECTORATE OF URBAN LOCAL BODIES
HARYANA



शहरी स्थानीय निकाय निदेशालय
हरियाणा

Approval of Fire NOC **Field Marked * are mandatory**

Type Of Application * New Fire NOC
 Revision of Fire NOC

District* Fire Station*

Details of Approval Of Firefighting Scheme

No* Date* Issuing Authority*

Building Details

Type of Ownership * <input type="text" value="-- Select --"/>	Ownership title* <input type="text"/>
Height of the building (In Meters)* <input type="text"/>	Plot Area (In Sq. yards)* <input type="text"/>
Type of occupancy* <input type="text" value="-- Select --"/>	Tehsil* <input type="text"/>
Area* <input type="radio"/> Rural <input type="radio"/> Urban	Name * <input type="text"/>
Ward No. <input type="text"/>	UniquePropertyID (if any) <input type="text"/>
Name / Number of the building* <input type="text"/>	Address of the building* <input type="text"/>

Applicant Details

Mobile No* <input type="text"/>	Email Id <input type="text"/>
Name Of Applicant* <input type="text"/>	Applicant Residential Address * <input type="text"/>
Phone No <input type="text"/>	PAN NO. * <input type="text"/>


Documents / Enclosures :

Please Upload Only PDF,JPG,JPEG & PNG Files less than 200 kb.

Upload Fire Fighting Equipment Photographs:

Please Upload Only PDF,JPG,JPEG & PNG Files less than 200 kb max 5 allowed.

Select Multiple Photographs No files selected.

6 - 6 = 

Generation of Acknowledgement

localhost:47082/CommonFiles/printacknowledgement.aspx

Directorate of Urban Local Bodies, Haryana
Acknowledgement Receipt
Panchkula Panchkula

Receipt No:	130791723000027	Receipt Date:	08-05-2017
Application Name:	Fire Services	Service Name:	Approval of Fire Fighting Scheme
Applicant Name:	Jai	Address:	Zirakpur
Mobile No:	8591050851	Verify Code:	EF74C

Acknowledgement for receipt of application for Fire Services with above detail.

Received By:
Fire Clerk

Print Cancel

9:06 AM 08-May-17

Department Work Flow:

DIRECTORATE OF URBAN LOCAL BODIES HARYANA

शहरी स्थानीय निकाय निदेशालय हरियाणा

User: Guest::

User Login

STAGING SERVER (For Testing Only)

Enter Here Your User Id And Password

User Id

Password

Login

Forgotten your password?

VLE Login Click DIGITAL SEVA

If You Dont Have A Valid Userid, Contact NIC Or Authorised Person

ONLINE CITIZEN SERVICES

- Business Licence U/S 330
- Business Licence U/S 331
- Business Licence U/S 335
- Business Licence U/S 336
- Building Plan Approval
- Occupation Certificate
- Fire Fighting Scheme
- Fire NDC
- Water And Sewer Online Services
- Marriage Certificate
- Digital Locker

Verification of Certificate

Status of Application

Verification of Payment

Property Search

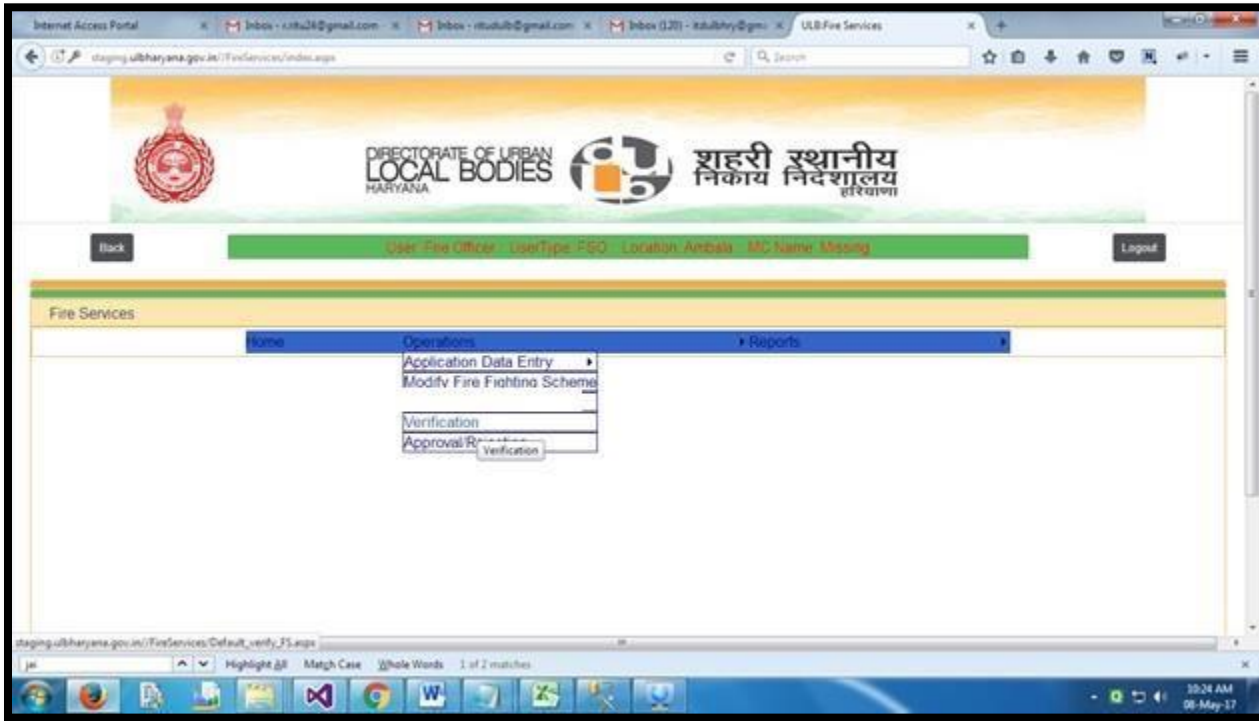
OnLine Payment

Self Declaration is sufficient, hence there is no need

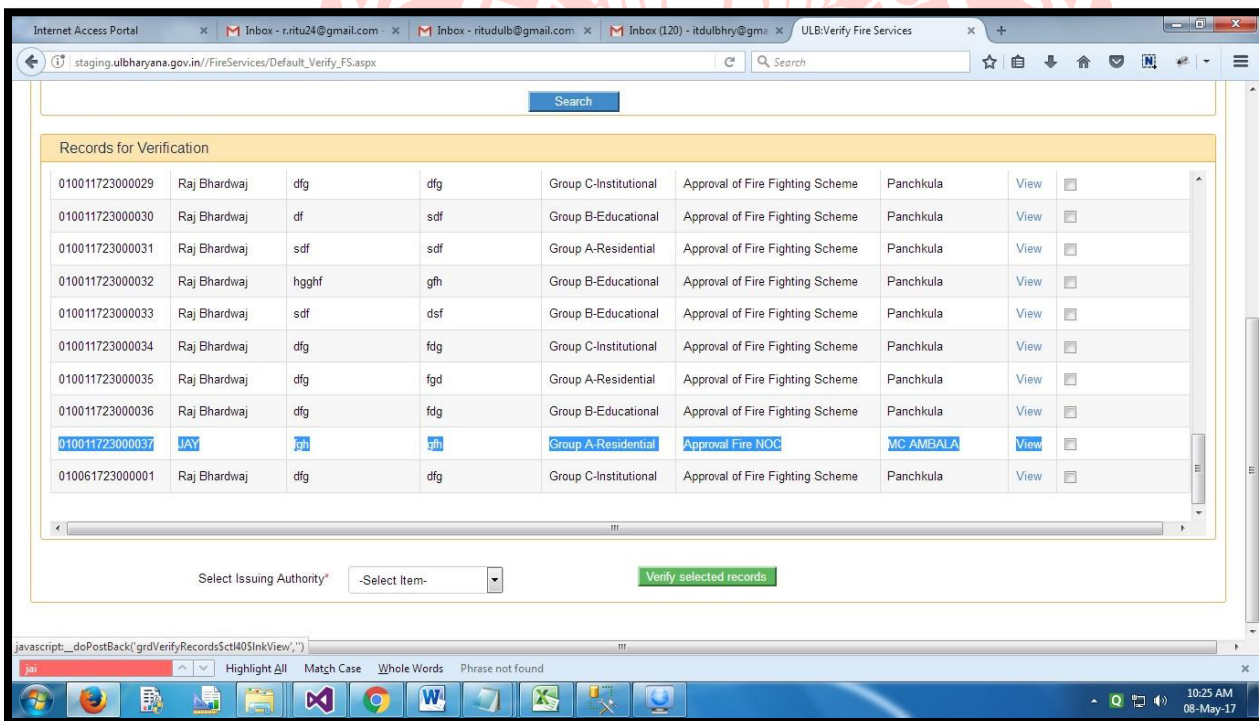
Web Site Designed & Maintained By National Informatics Center, Haryana

NATIONAL INFORMATICS CENTRE THE IT SUPPORT PROFESSIONALS

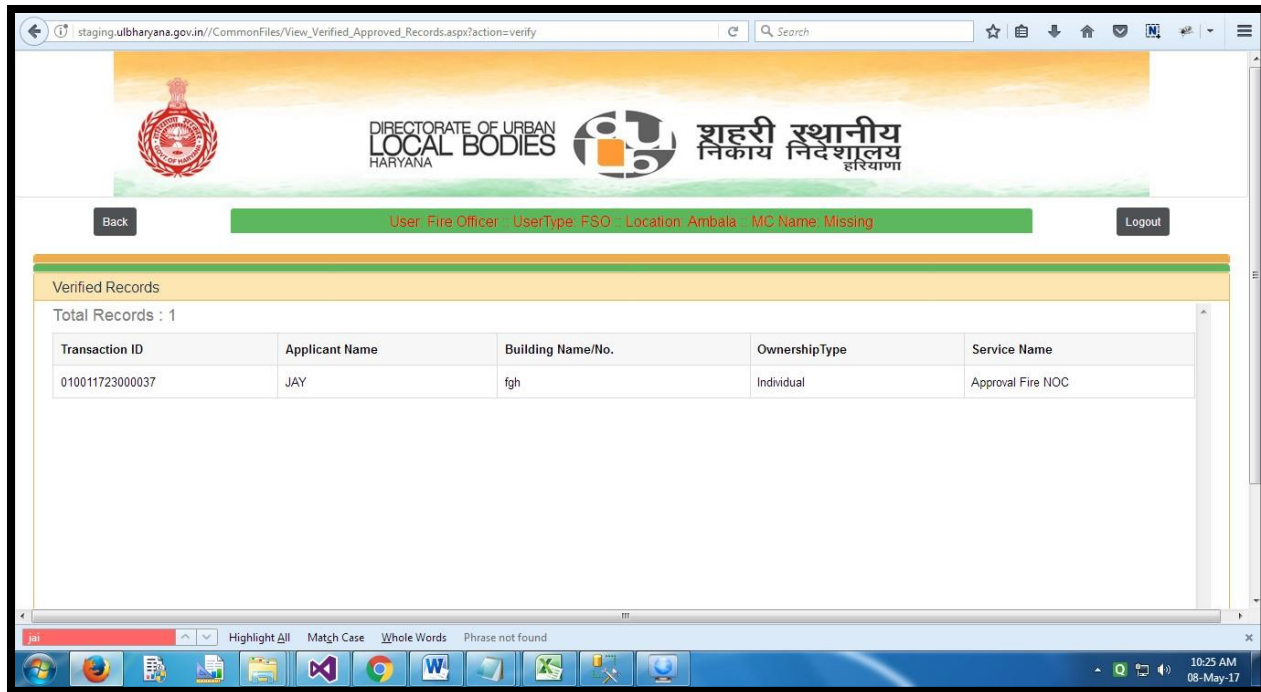
Verifier has to click on Verification to verify the new services for pending for approval



Select the appropriate application form & click on view link in order to view the details



The verifier will click on the below Verify selected record button to verify the application



The screenshot shows a web browser window displaying the 'Verified Records' page. The URL is staging.ulbharyana.gov.in/CommonFiles/View_Verified_Approved_Records.aspx?action=verify. The page header includes the logo of the Directorate of Urban Local Bodies Haryana and the text 'शहरी स्थानीय निकाय निदेशालय हरियाणा'. Below the header, there is a green bar with the text 'User Fire Officer - UserType FSO - Location Ambala - MC Name Missing' and a 'Logout' button. The main content area shows a table with the following data:

Transaction ID	Applicant Name	Building Name/No.	OwnershipType	Service Name
010011723000037	JAY	fgh	Individual	Approval Fire NOC

As application is verified, application will come to approver for final approval. Approver will enter the credentials

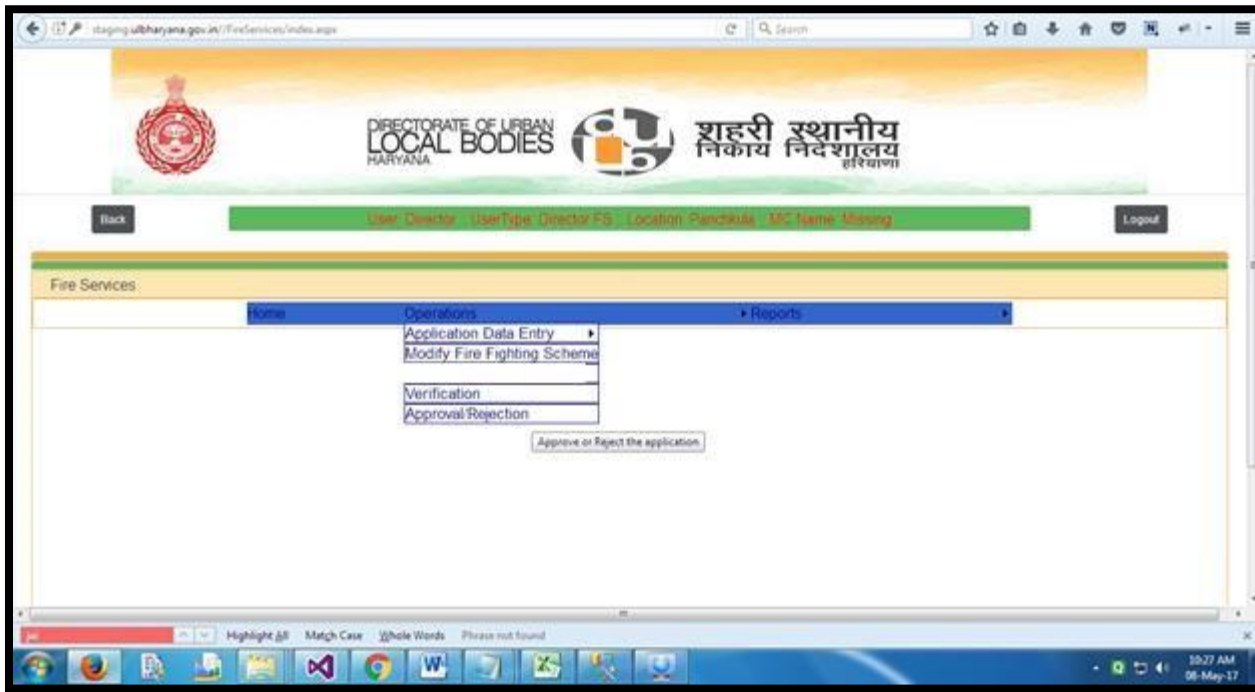


The screenshot shows the login page of the web application. The URL is staging.ulbharyana.gov.in/login.aspx. The page header is the same as the previous screenshot. Below the header, there is a green bar with the text 'User: Guest :: User Login'. The main content area is titled 'STAGING SERVER (For Testing Only)' and contains a login form with the following fields:

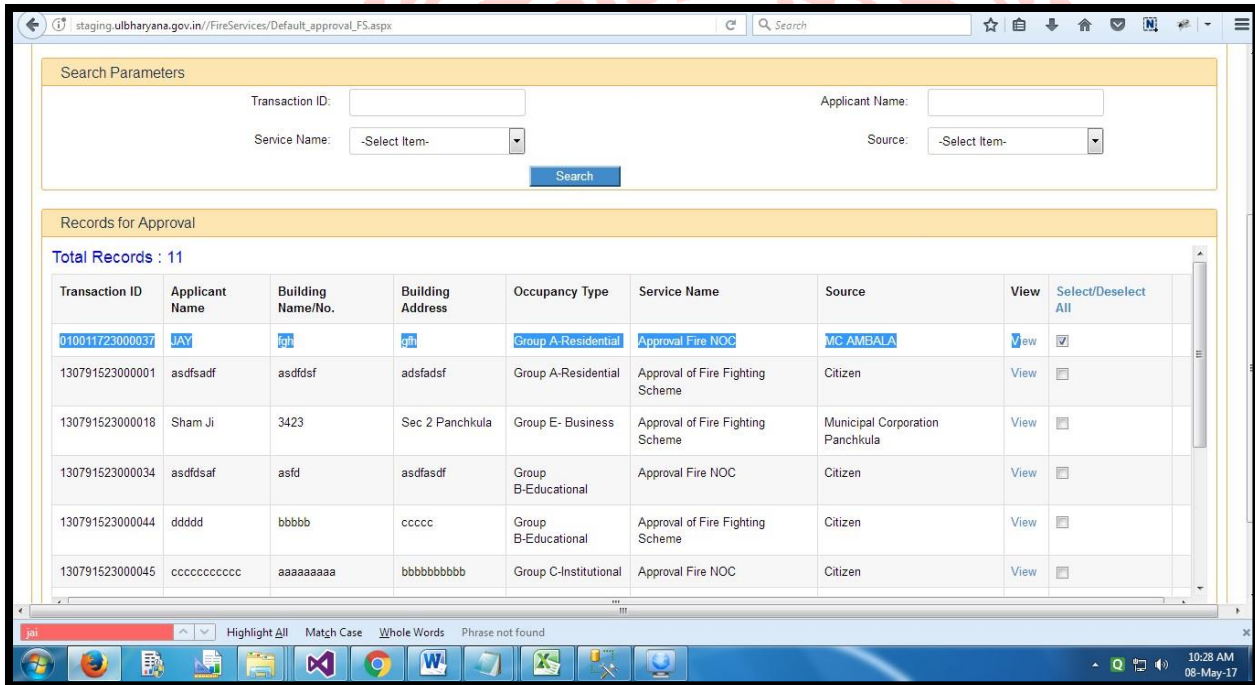
- User Id: director2
- Password: [masked]
- Login button
- Forgotten your password? link

Below the login form, there is a 'DIGITAL SEVA' logo and a list of 'ONLINE CITIZEN SERVICES' including Business Licence UIS 330, Business Licence UIS 331, Business Licence UIS 335, Business Licence UIS 338, Building Plan Approval, Occupation Certificate, Fire Fighting Scheme, Fire NOC, Water And Sewer Online Services, Marriage Certificate, and Digital Locker. At the bottom of the page, there are three links: 'Verification of Certificate', 'Status of Application', and 'Verification of Payment'.

The approver will click on approval / rejection link to take necessary action.



Approver will click on view to view the application form





DIRECTORATE OF URBAN LOCAL BODIES HARYANA



शहरी स्थानीय निकाय निदेशालय हरियाणा

Back

User Director UserType Director FS Location Panchkula MC Name Missing

Logout

Application ID is: 010011723000037

Approval of Fire NOC

Type Of Application * New Fire NOC Revision of Fire NOC

District*

Fire Station* -- Select --

Building Details

Type of Ownership * Individual

Ownership title* ghfgh

Height of the building (In Meters)* 455.00

Plot Area (In Sq. yards)* 45.00

Type of occupancy* Group A-Residential

Tehsil* -- Select --

Area* Rural Urban

Town Name *

Ward No.

UniquePropertyID (if any) 4556

Name / Number of the building* fgh

Address of the building* gfh

Applicant Details

Name Of Applicant* JAY

Residential address Applicant* JAYJAY

Phone No.

Mobile No* 8591050851

Email Id JAY@gmail.com

PAN NO. * CCCCC111C

Documents / Enclosures :

Please Upload Only PDF,JPG,JPEG & PNG Files less than 200 kb

Enclosure Name		Upload Docs	Remarks
ID Proof/Authority Letter	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Fire Questionnaire	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Resolution /Authority letter regarding signatory of document	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Letter of Approval of the firefighting scheme	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Letter of grant of last NOC	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Photograph of building	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>
Occupation certificate of building	<input checked="" type="checkbox"/>	<input type="button" value="Browse..."/> No file selected.	<input type="text"/>

Actions

Date	Action	Remarks	Action By
03/05/2017	Verification Pending		fireclerk

Remarks

Status * Accepted

Enter Remarks * ok

7 + 7 =

Update

Once approved, Digitally Signed Certificate is available for printing

staging.ulbharyana.gov.in/CommonFiles/View_Verified_Approved_Records.aspx?action=approve

DIRECTORATE OF URBAN LOCAL BODIES HARYANA

शहरी स्थानीय निकाय निदेशालय हरियाणा

Back User Director UserType Director FS Location Panchkula MC Name Missing Logout

Approved Records

Total Records : 1

Transaction ID	Applicant Name	Building Name/No.	OwnershipType	Service Name	
010011723000037	JAY	fgh	Individual	Approval Fire NOC	Print Certificate

Highlight All Match Case Whole Words Phrase not found

10:30 AM 08-May-17

staging.ulbharyana.gov.in/CommonFiles/PrintCertificate.aspx

Automatic Zoom

From

To

M/s

Memo No. 0 Dated

Subject : **No objection Certificate from the Fire Safety Point of View of the for**
Reference your letter no. dated on the subject cited above.

Your site for the fire NOC has been inspected by the Team of Fire Station Officers, from fire safety Point of View. The means of escape and Fire Protection system were checked and found as per the N.B.C. 1983 part IV revised 2005 guideline.

In view of the satisfactory fire protection system / arrangement mentioned as above, this office has No objection for occupation of Building from the Fire Safety point of view, with the following conditions:-

- 1) The owner/occupier shall keep duly trained Fire Staff in all three shifts.
- 2) The Fire Protection System tested during inspection shall be maintained properly & always should be in good working condition.
- 3) If any lapse is found in the fire protection system at the time of inspection or detected during outbreak of fire, action will be taken as per rules against you.

10:30 AM 08-May-17